



KAY IVEY
GOVERNOR

STATE OF ALABAMA
DEPARTMENT OF MENTAL HEALTH
BRYCE HOSPITAL
1651 RUBY TYLER PARKWAY
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LYNN T. BESHEAR
COMMISSIONER

SHELIA T. PENN
FACILITY DIRECTOR

**ANNOUNCEMENT OF INTENT TO FILL A NON-MERIT SYSTEM POSITION
AN EQUAL OPPORTUNITY EMPLOYER**

JOB TITLE: Mental Health LPN I **NUMBER:** 18-03
JOB CODE: N1000 **DATE:** February 2, 2018
JOB LOCATION: Bryce Hospital **POSITION #s.:** 8801470 & 8801617
Tuscaloosa, Alabama
SALARY RANGE: 62 (\$31,488.00 - \$41,258.40 Annually)
(Plus \$1.00 Per Hour Shift Differential for Evening & Night Work)

MINIMUM QUALIFICATIONS: Standard High School graduation, and graduation from a state-approved School of Practical Nurse Education.

NECESSARY SPECIAL REQUIREMENT: Possession of a certificate of registration as a Practical Nurse issued by the Alabama Board of Nursing.

KIND OF WORK: This is responsible technical nursing work at a state mental health hospital. An employee in this class provides effective and efficient nursing services that meet the needs of seriously mentally ill adult and geriatric patients. Work includes the following duties and responsibilities: Prepare and administer patient medications/treatments as prescribed. Evaluate patients prior to and after administering PRN medications. Provide direct care to patients in accordance with patients' plan of care. Accept/transcribe/clarify physicians' orders. Complete applicable forms. Monitor patients for change in status and attend treatment planning conferences. Attend/successfully complete in-service training. Instruct/educate patients and family members concerning patient medications, treatments, adaptive medical use and general/discharge plan care. Maintain clean and orderly medication/treatment rooms/carts, properly dispose of expired medications, check equipment availability/functioning, maintain appropriate stock levels of supplies, dispose of medical waste, and adhere to universal precaution guidelines.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES: Ability to read and comprehend documents. Knowledge of prescribed medication types. Ability to communicate orally and in writing. Knowledge of facility equipment/medical supplies. Knowledge of normal vital signs and body functions. Knowledge of normal first-aid techniques. Knowledge of isolation techniques. Knowledge of specimen types. Ability to organize job tasks. Knowledge of restraint techniques.

METHOD OF SELECTION: Applicants will be rated on the basis of an evaluation of their job related training, abilities, experience, and education, and should provide adequate work history identifying experiences related to the duties and minimum qualifications as above mentioned. All relevant information is subject to verification. **Drug screening and security clearances will be conducted on prospective applicants being given serious consideration for employment whose job requires direct contact with patients.**

HOW TO APPLY: Use an "Application for Professional Employment" (Exempt Classification) which may be obtained from our website at www.mh.alabama.gov or Bryce Hospital, Human Resources Department. **Indicate your Alabama nursing licensure number on your application as directed. Only work experience detailed on the application form will be considered. Additional sheets, if needed, should be in the same format as the application. Resumes will not be accepted in lieu of an official application.** Applications should be returned to Bryce Hospital, Human Resources Department, 1651 Ruby Tyler Parkway, Tuscaloosa, Alabama 35404 by **UNTIL FILLED** in order to be considered for this position. An official copy of your academic transcript from the university or college from which you received your nursing degree is required and must be forwarded by the college or university to the Human Resources Department at the above address.